


Sub Camp Risk Assessments

	RISK ASSESSMENT	Sub Camps Blair Atholl Jamborette 2024
Leader in Charge: Robbie Hay	Location: Blair Atholl International Jamborette, Target Park, Blair Atholl	
Sub Camp Leaders: John Rafferty, Colin McGregor, Ross Donald-Hewitt, Stacey McPherson- Kennedy, May Donald, Mark Gallacher	Access to Location: As per Jamborette access	
Existing Environment: n/a – Greenfield site	Anticipated Number of Assistants: 7 per subcamp from UK plus 2 or 3 overseas leaders.	
Anticipated Number of participants: Max of 168 Young People per Subcamp	Nearest Medical Facility: Nearest Medical Facility: Onsite Medical Facility	
IDENTIFIED RISK	RA	DETAILS OF RISK CONTROL CONSIDERATIONS/ PRECAUTIONS (STATE CONSIDERATIONS GIVEN TO AVOID/MINIMISE/ CONTROL RISK)
<p>All risks noted below and on the following page will be mentioned as part of initial Sub Camp Introduction to all participants, Jamborette Orientation and Health and Safety Briefing. A representative from each patrol of approx. 12 young people will also attain a food handling and hygiene course organised on site during the first couple of days.</p> <p>First Aid trained staff and first aid kit readily available on each subcamp. Professional medical provision on site.</p>		
Heavy loads and items - Back or other injuries to adults and young people	M/M	Split equipment loads down to smaller bits if possible. Supervise YP carrying bigger items – use a trolley if available. Remind people how to lift and carry safely. All lifting and dropping of heavy items to be supervised by adults
Patrol Supplied Tables and Benches – Risk of collapse during cooking and activity	M/L	Check tables are in good repair; properly and safely put up, eg: legs locked, trestles stable, put small table feet on boards if used on grass, ensure level and stable
Using Mallets	M/L	Assess need for mallets Encourage individuals to ensure appropriate space around them when using mallets
Building tables and gateways	M/H	Adult supervision required that structures are built correctly and assessed that they are fit for their purpose Checked daily as part of subcamp inspection
Trips and falls	M/H	No running in sub camp. Clear paths to be identified. Suitable footwear to be worn by staff and Scouts
Climbing on structures	M/H	Mention in initial sub camp health and safety talk Ongoing Adult supervision.

Fire lighting and usage	H/M	<p>Allow safe space between tents, fire buckets readily available on each patrol camp site, ensure clear fire assembly points and systems to ensure all safe in the event of a fire</p> <p>All Person's at each event to be briefed on Fire precautions and Fire assemble points.</p> <p>Smoke: consider the direction of the wind in positioning around the fire, make sure to use dry firewood to limit smoke,</p> <p>Burns; have a first aid kit on site, make sure YP are educated and clearly told about fire safety, maintain a good distance away from the fire, have a clear boundary away from the fire, make sure the area is clear to avoid someone tripping into the fire, be careful when placing more wood on the fire, do not leave the area until the fire is completely extinguished</p>
Altar Fires	H/M	<p>Patrols to check alter fires before every use to ensure that the legs / knots are stable, and nothing has burned through the support timbers.</p> <p>Soil on firebase to be checked for stability and amount prior to every use</p> <p>Checked by Sub Camp staff during daily inspection</p>
Use and storage of flammable liquids	H/M	<p>Mention in initial sub camp health and safety talk</p> <p>All gas collected in and stored centrally in secure marked area in subcamp.</p>
Cooking injuries – burns, scalds, knife wounds	M/H	<p>Adult supervision and vigilance in sub camp at all times, particularly during food preparation times, shoes to be worn when cooking, appropriate protective gloves when handling hot pots</p>
Food poisoning / Food Preparation	M/L	<p>Adult supervision and vigilance in sub camp at all times, particularly during food preparation times</p> <p>Centrally located hand washing facilities which are changed regularly for lunch and full subcamp meals</p> <p>Hand washing facilities on all patrol camping areas</p> <p>Daily inspection of food storage and general hygiene</p> <p>Scouts must wash before preparing any food.</p> <p>If tending the fire hands must be wash prior to helping prepare food.</p> <p>Hands must be washed before eating.</p>
Cooking Stoves	H/M	<p>No stoves used in tents, adult supervision and informal chat in sub camps during mealtimes to ensure scouts have knowledge of how to use stoves they have been provided with – provide training if necessary. Stoves only used on very rare occasions and when authorised by Subcamp Leader.</p>
Guy lines / Pegs / Fences	M/M	<p>No running in sub camps, tents appropriate distance apart, no cutting through between tents unless a recognised walkway</p>
Safe Access and exits	M/M	<p>Make sure all routes and paths used for evacuation are always kept clear – both inside and outside (move cars or other obstructions).</p> <p>Identify suitable assembly point</p> <p>Brief all to know what the evacuation plans are and practice when you arrive. Consider if any Personal Evacuation Plans are necessary.</p>
Use of Axes / Saws / Knives	H/L	<p>Axes / Saws / Knives to be stored appropriately in store tent when not in use.</p> <p>Axes / Saws / Knives only to be used in Chopping Area. Chopping Area to be fenced off Only 1 person allowed in chopping area when in use.</p> <p>Boots to be worn when using axe.</p> <p>Rules and guidance to be issued at Sub Camp briefing and checked at daily inspections</p> <p>Adult monitoring of use when necessary.</p>
Hot Water / Urns	M/M	<p>Need to establish as a sub camp team whether hot water is provided generally or will scouts be encouraged to heat their own. Supervision in Marquee during mealtimes to oversee collection of hot water from urn (if decision to provide it is made), identified people to keep Urn topped up and ensure it doesn't boil dry, ensure cold water in basins before adding hot water from Urn</p>
Gas/Paraffin Lamps / Candles	H/M	<p>No lamps/candles/ naked flames in tents.</p>

		Gas to be stored by subcamp unless required and authorised by Subcamp Leader.
Gas Canisters	H/M	Make clear to scouts that if they are unsure how to change or connect their canister, they should ask
Behaviour - risk of overexcitement, especially at the start of camp, assistance after lights out.	H/M	Follow the section code of conduct that sets clear expectations of behaviour. Leaders be aware and manage group behaviour. <u>Free time</u> (unstructured activity) should be managed and have some level of supervision as, lack of it, is a frequent cause of incidents. Participants know the standard expected and clear boundaries set. Participants to be made aware of how to summon help if needed at night.
Tiredness	L/H	Mention in health and safety briefing, sub camp staff supervision and presence during and after lights out
Overnight	M/H	Identify duty overnight person to Scouts and explain the procedure if they require assistance during the night
Activity Sessions	L/M	Subcamp leaders to check camping area after all young people have left for activities to ensure no one has remained in their tent
Activities - General	L/M	One member of each subcamp team to remain on site during the activities to ensure known person for Scouts should they return unexpectedly
Balls, Frisbees, etc within sub camp	L/H	No ball / Frisbee games within sub camps Identify a suitable area and direct all scouts to use this.
Infection Prevention & Control	M/M	Ensure that Scouts are sanitising hands after using toilets, food prep etc. Hand sanitiser part of Scouts kit list.
Personal Medical issues	M/M	Ensure sub camp staff are aware of individual medical issues effecting scouts on their sub camp and those who require medication, provide personal reminders as necessary
Offsite Medical Treatment	M/H	Admin team need to ensure that Subcamp team know that a young person has had to leave site for medical treatment or to go home
Excess litter	L/M	Ensure easy access to bins, empty regularly
Sunburn / Dehydration	M/M	Part of health and safety briefing, sub camp staff remind scouts to take precautions All to be reminded about the importance of keeping cool/warm and hydrated. Shade and shelter available outside. Adults to ensure YP are guided and supported to wear appropriate clothing/protection according to weather conditions. Drinks available at all times. Leaders to ensure YP maintain fluid levels. Sun cream/hats, full waterproofs/hats/gloves on kit list. Spare clothes, hats and bedding available. Contingency plans are in place if weather has an adverse effect on activities.
Water & Waste – Infection & vermin	M/L	Ensure an appropriate source of fresh, drinkable water – identify the tap water suitable for drinking. Advise facilities in place for disposing of waste and food.
Wet Pit	L/L	Ensure clearly marked out area containing wet pit bucket, cover cleaned after every meal and emptied regularly into the central wet pit. If a subcamp specific wet pit is in use, it should be clear of any pathways and have a suitable barrier
Matches	M/H	Mention during health and safety meeting dangers of playing with matches, Matches taken from any scouts seen using them inappropriately.
Visitors to Subcamp	M/L	Ensure signage telling Visitors to report to subcamp office. Subcamp team brief visitors on any risks associated with their visit and actions to be taken to reduce possibilities

<p>Children on subcamp other than campers E.g. Subcamp staff members' children, visitors' children, etc.</p>	<p>L/M</p>	<p>Parents / Carers responsible for their children at all times A high level of parental / carer supervision is maintained at all times Subcamp staff ensure that the Parent / Carer has the key risks identified on the sub-camp highlighted to them and are aware of the actions necessary to reduce risks</p>
<p>Absconding</p>	<p>L/L</p>	<p>Staff challenge unrecognised visitors (not wearing ID card or Camp neckerchief). Attendance checks (roll call or register) in the Morning - as part of inspection - and at bedtime. Policy of no Scouts allowed off-site unless supervised by a staff member or responsible adult (i.e. parent, guardian or career. Activity registers with staff on sub-camp. Sub camp staff monitor developing relationships and friendships. In the event of a Scout being noted as have absconded the established procedures from chapter 12 of the Event Management Plan would be carried out under the co-ordination of the Camp Management Team.</p>
<p>Abduction</p>	<p>H/L</p>	<p>Staff challenge unrecognised visitors (not wearing ID card or Camp neckerchief). Attendance checks (roll call or register) in the Morning - as part of inspection - and at bedtime. Policy of no Scouts allowed off-site unless supervised by a staff member or responsible adult (i.e. parent, guardian or career. Activity registers with staff on sub-camp. Some potential absconders have additional support needs, and these individuals will be drawn to the attention of Sub camp staff through the normal medical information briefing. In the event of a Scout being abducted the established procedures from chapter 12 of the Event Management Plan would be carried out under the co-ordination of the Camp Management Team.</p>
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TO CALCULATE RISK ASSESSMENT (RA)

Plot assessment of Severity against likelihood and highlight value obtained.
 H/H: avoid wherever possible.
 L/L: may be ignored
 All other values: control or minimise risk.

L/H	M/H	H/H	L/M	M/M	H/M
L/L	M/L	H/L	LIKELIHOOD		

SEVERITY

SEVERITY

H. Fatality, major injury or illness causing long term disability.

M. Injury or illness causing short term disability.

L. Other injury or illness.

LIKELIHOOD

H. Certain or near certain to occur.

M. Reasonably likely to occur.

L. Very seldom or never occurs.

(Noted overleaf some considerations)